

There's more to life at...



2000 Cambridge Drive  
Davidsville, PA 15928  
Phone: 814-288-2724  
Fax: 814-288-4278

We are an Equal Opportunity Employment company. We are dedicated to a policy of non-discrimination in employment on any basis including race, color, religion, sexual orientation, national origin, age, disability, or gender.

## APPLICATION FOR EMPLOYMENT

(please print)

### PERSONAL INFORMATION

Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_

Previous Address \_\_\_\_\_  
(Must complete if resided outside of PA within last 2 years)

Phone numbers 1<sup>st</sup> \_\_\_\_\_ Accept Text Y/N \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

### EMPLOYMENT DESIRED

Email: \_\_\_\_\_

Position \_\_\_\_\_ Date Available \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are you employed now? \_\_\_\_\_ May we inquire of your present employer? \_\_\_\_\_

Have you applied at Laurel View Village before?  Yes  No

Have you ever been convicted of a crime, felony offense or misdemeanor? Yes  No

If yes, give details: \_\_\_\_\_

(A conviction may not necessarily bar you from employment. Criminal record checks are conducted on all new Team Members.)

### EDUCATION

	Name & Location of School	Number of Years Attended	Did you Graduate ?	Subjects Studied
Grammar School	_____			
	_____			
High School	_____			
	_____			
Nursing School, College	_____			
	_____			
Trade, Correspondence, or Business School	_____			
	_____			

U.S. Military Service Branch \_\_\_\_\_ Rank \_\_\_\_\_ Present membership in Guard or Reserves \_\_\_\_\_

**HOW DID YOU HEAR ABOUT OUR EMPLOYMENT OPPORTUNITIES?**

(Please indicate how, ex. Indeed, Facebook, Employee Referral): \_\_\_\_\_

Walk-in       Job Fair       Website

Employee Referral \_\_\_\_\_ Other \_\_\_\_\_

**EMPLOYMENT AVAILABILITY, CHECK ALL THAT APPLY:**

Employment Desired:    Full-time     Part-time     Seasonal     PRN (as needed)

Hours Available:      Days       Evening       Nights       Weekends

**VOLUNTEER EXPERIENCE**

Below, please list your last four employers, starting with the most recent.  
**Incomplete information will delay processing of your application.**

**EMPLOYMENT EXPERIENCE**

DATE MONTH & YEAR	NAME, PHONE, ADDRESS OF EMPLOYER	IMMEDIATE SUPERVISOR	SALARY	POSITION	REASON FOR LEAVING
FROM _____ TO _____	NAME _____ PHONE _____ ADDRESS _____				
FROM _____ TO _____	NAME _____ PHONE _____ ADDRESS _____				
FROM _____ TO _____	NAME _____ PHONE _____ ADDRESS _____				
FROM _____ TO _____	NAME _____ PHONE _____ ADDRESS _____				

**REFERENCES**

Below, provide the names of three persons not related to you, whom you have known at least 1 year. Two work references and one personal reference are preferred.  
 \*Students: please include at least one teacher or counselor as a reference.

NAME	ADDRESS	PHONE NUMBER	BUSINESS	YEARS ACQUAINTED

**APPLICATION CONTINUES ON BACK PAGE AND MUST BE COMPLETED.**

Are you physically able to perform, with reasonable accommodation, the duties of the job for which you are applying? Yes  No

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**PRE-EMPLOYMENT STATEMENT (*Read closely before signing.*)**

**Integrity is a core value at Laurel View Village.** I understand that any false answer, statement, representation or omission of information made by me in this application shall constitute sufficient cause for Laurel View Village to halt the employment process, rescind a job offer if already extended, or if already employed would be cause for immediate discharge. I confirm that the facts set forth on this application are true and complete.

If offered a job at Laurel View Village, I consent to taking a post offer physical examination with a designated Laurel View Village physician and understand that my employment may be contingent upon the results of this examination.

I agree to submit to any lawful drug, alcohol, or other testing that may be required as a condition of employment.

Were you ever dismissed from employment due to abuse of clients or residents? Yes  No

Do you have any history or conviction of violent crime? Yes  No

***Have you resided in Pennsylvania without interruption for the last 2 years?*** Yes  No

Laurel View Village complies with all federal and state laws and regulations including the requirement not to employ or contract with sanctioned individuals. Have you ever been listed by a federal agency as debarred, excluded or otherwise ineligible for participation in federally funded health programs? Yes  No

Additionally, I hereby authorize Laurel View Village to conduct a full investigation into my employment history. I release Laurel View Village and all parties involved from all liability or responsibility for damages of any nature which may arise at any time, all companies, corporations, and/ or individuals supplying information that will be used to determine my qualification for employment.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(If called for an interview, signature will be required at that time.)

**Applicants Under the Age of 18, Please Note:**

When working in a health care facility, employees are required to have a two-step tuberculin skin test (PPD) before the first day of employment and annually thereafter.

If you are selected for an interview, you will be provided with a written authorization form that must be signed by a parent or guardian.

*Laurel View*  
VILLAGE



***JOIN OUR TEAM  
TODAY!***